

**LEWIS CENTRAL BOARD OF DIRECTORS  
BOARD MEETING  
MONDAY, NOVEMBER 18, 2024  
EDUCATIONAL RESOURCE CENTER  
Official Minutes**

**Call to Order:** Board President Dorene Scheffel called the regular meeting to order at 6:30 pm. At roll call, the following board members responded as present: Ms. Adkins, Mr. Houseton, Mrs. McDaniel, Mrs. Petersen, Mr. Sorensen, Mr. Wright, and Mrs. Scheffel.

**Administrators:** Dr. Brent Hoelsing, Andrea Raes, and Dr. Lisa Hartman

**Approve Agenda:**

Motion: Ms. Adkins

Second: Mrs. McDaniel

Discussion: None

Carried: 7-0

**Commendations/Good News/Visitors:**

- G.O. Bond Passed
- Fall Play – Outsiders
- Veterans Day Program
- Fall Sports End of Seasons
- Winter Sports Beginning of Seasons

**Comments & Suggestions:** None

**Consent Agenda:** Ms. Adkins moved, seconded by Mrs. Peterson, that the consent agenda be approved as presented.

Discussion: The Consent Agenda included approval of minutes – November 4<sup>th</sup> board meeting. Bills recommended for payment. Personnel – Administrative Recommendations: Licensed Approval to Employ – Julie McComas, Part-Time Alternative Education Program Teacher. Classified Approval to Employ – Mathew Herrera, MS FT Custodian; Scott Price, TH FT Custodian. Coaches and Sponsors - Approval to Employ – Dylan Peck, HS Group Speech Sponsor. Classified Resignations/Terminations – Denise Alley, TRN Bus Driver; Christian Greenlee, MS FT Custodian. Licensed Transfers, Desiree Jensen, Interim Kreft Building Principal. Classified Staff Changes – Haley Wilkins, LCLC Associate to LCLC Asst Center Director. Misc. Assignments – Lexi Kirchert, Color Guard Services; Nick Townsend, Percussion Services. Miscellaneous Contracts. Gifts/Grafts. Fundraisers.

Carried: 7-0

**Reports**

- Dr. Hoelsing presented the superintendent update including the school performance profile, updated attendance laws, bond next steps, and 2025-26 calendar.

**Discussion Items**

**7.01 LCEF Intent to Negotiate**

Dr. Hoelsing presented the LCEF's intent to negotiate to the Board.

**7.02 SBRC Application- Open Enrollment Out Not on Prior Year's Headcount**

The District is eligible for the maximum Modified Supplemental Amount for Open Enrollment Out Not on Prior Year's Headcount in the amount of \$510,113.72.

### **7.03 SBRC Application- Limited English Proficient (LEP) Instruction Beyond Five Years**

The District is eligible for the maximum Modified Supplemental Amount for Limited English Proficient (LEP) Instruction Beyond Five Years in the amount of \$47,190.78.

### **7.04 200 Series Policy Review, Updates & IASB Alignments, Second Reading**

Dr. Hoising presented the 200 Series Policy for second and final reading. The Board discussed Policy 2023 Conflict of Interest specifically.

### **7.05 Early Notification Incentive**

Andrea Raes presented the proposal for an early notification incentive. The incentive would be \$1,500 paid to the first 15 certified staff members, including administrators, that submit their letter of retirement or resignation no later than January 31, 2025.

### **7.06 Open Enrollment Request (Closed Session)**

Closed Session per Iowa Code 21.5 (1) (a), closed session is appropriate to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body's possession or continued receipt of federal funds.

Motion: Mr. Wright

Second: Ms. Adkins

Discussion: None

Carried via Roll Call Vote: Mrs. McDaniel, aye; Mrs. Peterson, aye; Mr. Sorensen, aye; Mr. Wright, aye; Ms. Adkins, aye; Mr. Houseton, aye; and Mrs. Scheffel, aye.

The board entered closed session at 7:06 p.m.

The board exited closed session at 7:33 p.m.

**Comments & Suggestions:** None

### **Action Items**

#### **9.01 SBRC Application- Open Enrollment Out Not on Prior Year's Headcount**

Motion by Mrs. Peterson to approve the district's administration to submit a request to the School Budget Review Committee for a modified supplemental amount of \$510,113.72 for open enrolled out students who were not included in the district's previous year certified enrollment count.

Seconded: Mr. Sorensen

Discussion: None

Carried: 7-0

#### **9.02 SBRC Application- Limited English Proficient (LEP) Instruction Beyond Five Years**

Motion by Mrs. McDaniel to approve the district's administration to submit a request to the School Budget Review Committee for a modified supplemental amount of \$47,190.78 related to the English language learning program for students who have exceeded five years of weighting that are included on the Fall 2024 certified enrollment headcount.

Seconded: Ms. Adkins

Discussion: None

Carried: 7-0

#### **9.03 200 Series Policy Review, Updates & IASB Alignments, Second Reading**

Motion by Mr. Wright to approve the review and revisions to the 200 series board policies, except for policy 203 – Conflict of Interest.

Seconded: Ms. Adkins

Discussion: None

Carried: 7-0

#### **9.04 Early Notification Incentive**

Motion by Mrs. McDaniel to approve the issuance of an Early Notification of Resignation Incentive in the amount of \$1,500 for the first 15 qualified applicants, due January 31, 2025.

Seconded: Ms. Adkins

Discussion: None

Carried: 7-0

#### **9.05 Open Enrollment Action**

Motion by Ms. Adkins to deny the open enrollment request for Student A as presented in closed session.

Seconded: Mr. Wright

Discussion: None

Carried: 5-0 with Houseton and Sorensen abstaining

#### **Information/Future Items**

\*Regular Board Meeting – December 2<sup>nd</sup> at 6:30 p.m.

\*IASB Convention – November 20<sup>th</sup>-22<sup>nd</sup>

With no further business before them, at 7:39 p.m. Ms. Adkins motioned to adjourn the meeting, seconded by Mrs. McDaniel. By voice vote, all were in favor.

Approved – Dorene Scheffel  
President, Lewis Central Board of Education

Andrea Raes  
Board Secretary, Lewis Central Board of Education