

**LEWIS CENTRAL BOARD OF DIRECTORS  
BOARD MEETING  
MONDAY, AUGUST 19, 2024  
EDUCATIONAL RESOURCE CENTER  
Un-Official Minutes**

**Call to Order:** Board President Dorene Scheffel called the regular meeting to order at 6:33 pm. At roll call, the following board members responded as present: Ms. Adkins, Mr. Houseton, Mrs. Petersen, Mr. Sorensen (via telephone), Mr. Wright and Mrs. Scheffel. **Members Absent:** Mrs. McDaniel

**Administrators:** Dr. Brent Hoelsing, Andrea Raes and Dr. Lisa Hartman

**Approve Agenda:**

Motion: Mr. Houseton

Second: Ms. Adkins

Discussion: None

Carried: 6-0

**Commendations/Good News/Visitors:**

- Paraeducator Conference
- Staff Back to School Meetings
- Back to School Events for Families

**Comments & Suggestions:** None

**Consent Agenda:** Mr. Houseton moved, seconded by Ms. Adkins, that the consent agenda be approved as presented. Discussion: The Consent Agenda included approval of minutes – August 5<sup>th</sup> board meeting. Bills recommended for payment. Personnel – Administrative Recommendations: Classified Approval to Employ – Nicole Dvorak, HS NS Assoc, Kobe Johnson, Paraeducator; Nanette Dew- Bertlesen, Paraeducator; Kelsi Fichter, Paraeducator; Vanessa Metzger, Paraeducator; Jalyn Black, Paraeducator; Twila Biddenstadt, Paraeducator; Leslie Fronce, TRN Bus Driver; Candace Diamond, HS Office Clerk. Coaches and Sponsors - Approval to Employ – James Schmit, HS Student Council Sponsor. Classified Resignations/Terminations – Ian Swanson, LCLC Associate; Angela Katzenstein, HS Health Associate; Karla Strohmeier, TH Library Clerk; Patricia Birnley, HS NS Cook. Coaches & Sponsors Resignations – Lowell Kennedy, MS Head Boys Basketball Coach. Misc Assignments – Lisa Hartman, TeamMates Coordinator; Jim Pettit, TeamMates Assistant Coordinator; Taylor May, services; Jaxon Roberts-Moxley, services; Increased certified teacher sub regular rate to \$160.00; Increased certified teacher sub long-term rate to \$180.00. Miscellaneous Contracts. Gifts/Grafts. Fundraisers. Carried: 6-0

**Reports**

- Dr. Hoelsing presented an update including registration update, enrollment predictions, summer maintenance projects.
- Dr. Hoelsing presented a GO Bond Communication update including the bond website.

**Discussion Items**

**7.01 Welding Equipment Purchase**

Dr. Hoelsing presented the quote from Matheson for 9 welders and equipment needed for the welding lab.

### **7.02 Office Divider Purchase**

Dr. Hoelsing presented the quote for adding two enclosed cubicles at the ERC.

### **7.03 HS Commons AV Equipment Purchase**

Dr. Hoelsing presented 2 bids for AV equipment for the High School commons including a large electric retractable screen and a high definition projector.

### **7.04 Titan Hill Handbook Update**

Dr. Hoelsing presented the updates to the Titan Hill Handbook.

### **7.05 Bond Attorney Engagement Agreement**

Dr. Hoelsing presented the agreement with Ahlers and Cooney, P.C. for bond legal services.

### **7.06 Audio Equipment Purchase**

Dr. Hoelsing presented the quote for replacement of the speakers and amplifiers and work to reorganize the system.

### **7.07 Open Enrollment Request (Closed Session)**

Closed Session per Iowa Code 21.5 (1) (a), closed session is appropriate to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body's possession or continued receipt of federal funds.

Motion: Mr. Houseton

Second: Mrs. Peterson

Discussion: None

Carried via Roll Call Vote: Mrs. Peterson, aye; Mr. Sorensen, aye; Mr. Wright, aye; Ms. Adkins, aye; Mr. Houseton, aye; and Mrs. Scheffel, aye.

The board entered closed session at 7:23 p.m.

The board exited closed session at 7:38 p.m.

**Comments & Suggestions:** None

### **Action Items**

#### **9.01 Welding Equipment Purchase**

Motion by Mr. Houseton approve the welding equipment purchase with Matheson for \$50,524.89.

Seconded: Ms. Adkins

Discussion: None

Carried: 6-0

#### **9.02 Office Divider Purchase**

Motion by Mr. Houseton moved to approve the office divider bid from Skutchi for \$30,454.65.

Seconded: Ms. Adkins

Discussion: None

Carried: 6-0

#### **9.03 HS Commons AV Equipment Purchase**

Motion by Mr. Houseton moved to approve the AV purchase bid from KCAV for \$29,331.97.

Seconded: Ms. Adkins

Discussion: None

Carried: 6-0

#### **9.04 Titan Hill Handbook Update**

Motion by Ms. Adkins moved to approve the presented changes to the Titan Hill Handbook.

Seconded: Mr. Houseton

Discussion: None

Carried: 6-0

#### **9.05 Bond Attorney Engagement Agreement**

Motion by Mr. Houseton moved to approve the bond engagement agreement with Ahlers & Cooney as presented.

Seconded: Ms. Adkins

Discussion: None

Carried: 6-0

#### **9.06 Audio Equipment Purchase**

Motion by Mr. Houseton moved to approve the Audio Equipment Purchase from TMS for \$43,913.83.

Seconded: Ms. Adkins

Discussion: None

Carried: 6-0

#### **9.07 Open Enrollment Request**

Motion by Mr. Houseton moved to deny the open enrollment request for Student A as presented in closed session.

Seconded: Ms. Adkins

Discussion: None

Carried: 6-0

Motion by Mr. Houseton moved to deny the open enrollment request for Student B as presented in closed session.

Seconded: Ms. Adkins

Discussion: None

Carried: 6-0

Motion by Mr. Houseton moved to deny the open enrollment request for Student C as presented in closed session.

Seconded: Ms. Adkins

Discussion: None

Carried: 6-0

#### **Information/Future Items**

\*Regular Board Meeting – September 16<sup>th</sup> at 6:30 p.m.

\*Bond Referendum Information Session – MS Multipurpose Room

\*August 20<sup>th</sup> at 7:00 p.m.

\*September 17<sup>th</sup> at 7:00 p.m.

\*October 9<sup>th</sup> at 7:00 p.m.

With no further business before them, at 7:47 p.m. Ms. Adkins motioned to adjourn the meeting, seconded by Mrs. Peterson. By voice vote, all were in favor.

Approved – Dorene Scheffel  
President, Lewis Central Board of Education

Andrea Raes  
Board Secretary, Lewis Central Board of Education