

AGENDA

The Superintendent shall submit to the Board of Directors for consideration an agenda which shall set forth the order of business for that meeting. The agenda should reach the members of the Board sufficiently in advance of the meeting to allow adequate time for study and review. The agenda shall be posted at the Educational Resource Center and distributed to district offices, to citizens requesting it, and to appropriate news media.

Supporting data for the suggested items of business together with recommendations of the Superintendent or recommendations from staff members designated by the Superintendent shall be a part of the Board information package distributed prior to each meeting. The agenda and supporting materials provided for the Board will be available to the public in the Board room during the meeting.

A citizen may originate an agenda item by contacting the Superintendent or Board President at least seven days prior to a regular meeting. Requests should include the name, address, phone number, purpose of presentation, and pertinent background information.

Citizens may also be heard by the Board during the "Comments and Suggestions" portion of a regular Board meeting. These comments by citizens are limited to five minutes each.

Adopted: Unknown
Modified: 11/21/88; 07/18/94; 1/18/99
Reviewed: 04/17/89; 07/05/94; 10/06/97; 1/11/99

Legal Reference: Iowa Code 21; 279.8 (1993).

Cross Reference: Series 202 Specific Duties of the Board
Policy 203.14 Handling General Complaints by Citizens
Series 204 Meetings of the Board
Policy 204.6 Notice for Meetings
Policy 204.10 Order of Regular Meetings
Policy 505.5 Resolution of Student Concerns