

Lewis Central Education Foundation Classroom Grant Request Form

The Lewis Central Education Foundation was established as a way for the alumni, district residents, and supporters to give back to the school district. We are focused on classroom grants for district teachers, scholarships for graduating seniors, and special projects that enhance the learning opportunities for our students!

Date: _____

Contact Person: _____

School Building: _____ Grade: _____

Email Address: _____

Application Guidelines:

Thank you for requesting grant funds from the Lewis Central Education Foundation in pursuit of expanding educational opportunities for our students. Please read and complete the following grant request steps.

Deadlines for Grant applications will be twice a year; November^{4th} and March 1st

The LCEF Board will review and score each application individually. The highest scoring applicants are eligible to receive up to \$500.00 for your project. The Foundation reserves the right to grant partial funding. The Foundation also reserves the right to request additional information before approving the grant. Grants will not be considered for items that are or can be funded by the district.

The Foundation is unable to fund applications requesting compensation or reimbursement to a district employee.

Multi-year grant funding will be considered with the understanding that there is no guarantee for continued future funding.

Priority will be given to projects that align with the LCEF mission, enhancing educational opportunities for Lewis Central students. The LCEF seeks to fund the best and most innovative projects.

All grant requests must include the signature of the building principle. By signing the grant request, the principle understands that he/she approves of the content and it's alignment with the student learning for that class. Any review of grant requested content must be done by the principal.

Communication of approved grants will come through the Foundation Board.

Please submit this Grant Request Form with the following information:

1.) Description of grant request.

2.) Total amount you are requesting.

3.) Detailed and itemized financial budget of items associated with the request.

4.) Will there be a recurring yearly cost? **Yes** _____ **No** _____

5.) A statement describing the intended impact on students.

6.) Have you tried requesting district funds first? **Yes** _____ **No** _____

7.) Are you requesting grant funds from other sources? **Yes** _____ **No** _____

8.) Have you previously received LCEF grant funds? **Yes** _____ **No** _____

If so, briefly describe when and for what purpose these funds were used for.

Building Principal (*Signature*) _____ Date: _____
*** *Signature denotes approved content***