

Web link – Retrieving Paystubs

<http://weblink.lewiscentral.k12.ia.us/Login.aspx>

LC Weblink

User ID – First 4 of last name + first 3 of first name

Example:

Joe Jones = JONEJOE

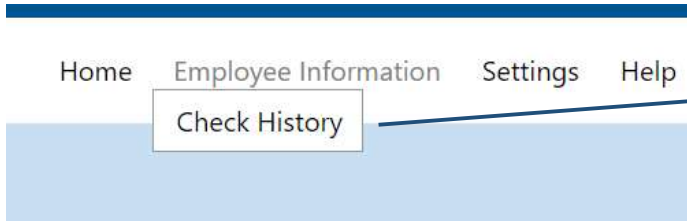
Password – Last 4 of your social security number for initial log-on (Option to change this under settings once you are logged in)

If you forget your password or are having difficulties logging on, you can contact Teresa at 712-366-8209 or Jenni at 712-366-8204.

Important Information
 Payroll questions: Teresa 366-8209 or Dale 366-8205

Reports
 View employee information, vendor detail or past requisition information, or generate any School Accounting System report that has been provided for you.

Web link – Retrieving Paystubs



Hover over “Employee Information” then select “Check History” from the options



Check History



Click on view next to the pay stub you wish to see.
(You do have to have Adobe Reader to be able to view your stub. Click on the Adobe Reader box above your listed checks to get Adobe Reader.)

Checks			
Check Number	Check Date	Amount	
57520	11/01/2016		View
57250	10/14/2016		View
10726	10/14/2016		View
56708	10/03/2016		View
10929	10/02/2016		View
10292	09/21/2016		View
56421	09/15/2016		View
56019	09/01/2016		View